



Triple "A"
Driver Training Centre

Obtaining a

Heavy Trade licence

Class 2, Class 4, Class 5

Contact Sarah McPhee

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Or visit our web site

www.drivertrainer.co.nz

Introduction

At Triple "A", we combine our expertise and skills to assist potential truck drivers through the steps necessary to obtain the licensing qualifications.

We understand the requirements and strive to achieve the same levels of excellence at our Driver Training Centre.

Our Driver Training Centre is supportive and friendly and we welcome all enquires.

We look forward to helping you achieve your new goal of becoming a Heavy Trade licence holder.

Sarah McPhee
Managing Director
Triple "A" Driver Training Centre

Class 2 licence

What is required to obtain a Class 2 licence?

Before you can complete the approved Class 2 course with Triple "A" you need to sit and pass your Class 2 learners licence.

Learner licence course materials – including the road code, are available from Triple "A" on request.

To obtain a Class 2 learner licence you must:

- Have held a full class 1 (car licence) for at least 6 months.
- pass the theory test, which consists of 25 general road code questions and 10 specialist truck questions
- supply a completed "Medical certificate" (DL9 form) from your doctor which you will need to produce on application for your learners licence.

You can apply for and sit your Class 2 Learners Licence at a driver Licencing agency. When you have your Class 2 Learners Licence you can begin the approved course.

Once you have completed the approved course and unit standard assessments to competency standard you will be issued with a certificate. To have the Class 2 put onto your licence you will need to take this certificate back to a licencing agency along with:

- your drivers licence
- proof of residency (bank statement, or bill of some sort, showing your address)
- Licence Fee (currently \$44.00 but subject to change)

What's involved and how long will it take to complete the training and assessments?

- Two 5 hour study workshops for each of your unit standards.
- Two or three 1 hour- 1 ½ hour practice sessions (depending on your training needs) in a Class 2 vehicle at Triple "A"
- 1-1 ½ hours will be needed for the Fatigue management, Work Time, and driver Logbook assessment.
- Your final practical & theory assessment will take 3 hours.

Triple "A" will provide the truck for training and assessment, unless you specifically would like to use your own. (There will be requirements to have this loaded to half its pay load). People tend to take 2-4 weeks to complete the entire Class 2 licencing process.

Class 4 licence

What is required to obtain a Class 4 licence?

Before you can complete the approved Class 4 course with Triple "A" you need to get your Class 4 learners licence. (this costs \$39.30 and does not require a test)

To obtain a Class 4 learner licence you must:

- Have held a full class 2 licence for **at least 6 months**.
- supply a completed "Medical certificate" (DL9 form) from your doctor, if you have not done so in the past 5 years; you will need to produce this on application for your learners licence.

You can apply for your Class 4 Learners Licence at a driver Licencing Agency

Once you have your Class 4 Learners Licence you can begin the approved course.

When you have completed the approved course and unit standard assessments to competency standard you will be issued with a certificate. To have the Class 4 put onto your licence you will need to take this certificate back to a licencing agency along with:

- your drivers licence
- proof of residency (bank statement, or bill of some sort, showing your address)
- Licence Fee (currently \$44.00 but subject to change)

What's involved and how long will it take to complete the training and assessments?

- Two 5 hour study workshops for each of your unit standards 24089 and 17576 (unless completed for class 2 in the past, evidence will be required)
- An hour- 1 ½ hour practice session (depending on your training needs) in a Class 4 vehicle. Extra lessons are available at extra cost if required.
- 1 ½ - 2 hours will be needed for the Fatigue management, Work Time, and driver Logbook assessment.
- Your final practical & theory assessment will take 2-3 hours.

Class 5 licence

What is required to obtain a Class 5 licence?

Before you can complete the approved Class 5 course with Triple "A" you need to get your Class 5 learners licence. (this costs \$39.30 and **does** require a test)

Learner licence course materials – including the road code, are available from Triple "A" on request.

To obtain a Class 5 learner licence you must:

- Have held a full class 4 licence for **at least 6 months** /if over 25 yrs—3 months
- supply a completed "Medical certificate" (DL9 form) from your doctor, if you have not done so in the past 5 years; you will need to produce this on application for your learners licence.

You can apply for your Class 5 Learners Licence at a driver Licencing Agency

Once you have your Class 5 Learners Licence you can begin the approved course.

Once you have completed the approved course and unit standard assessments to competency standard you will be issued with a certificate. To have the Class 5 put onto your licence you will need to take this certificate back to a licencing agency along with:

- your drivers licence
- proof of residency (bank statement, or bill of some sort, showing your address)
- Licence Fee (currently \$44.00 but subject to change)

What's involved and how long will it take to complete the training and assessments?

- Two 5 hour study workshops for each of your unit standards 24089 and 17576 (unless completed 24089 in the past 12 months, evidence will be required)
- An hour- 1 ½ hour practice session (depending on your training needs) in a Class 5 vehicle. Extra lessons are available at extra cost if required.
- 1 ½ - 2 hours will be needed for the Fatigue management, Work Time, and driver Logbook assessment.
- Your final practical & theory assessment will take 2-3 hours.

Frequently Asked Questions

Where do I get the information required for the assessments?

Triple "A" Driver Training Centre will supply you with all the resource material and application forms

Who will conduct the assessments?

Triple "A" Driver Training Centres assessors will conduct the assessments from their office in Newlands and Porirua

What type of assessment is it?

This is a combination of practical and theoretical assessments

The theoretical part of the assessment is **closed book**, which means you are **not permitted** to take the hand book into the assessment with you but will have to show the assessor that you understand its content.

What marks will I need to achieve to pass?

The assessments are unit standard based and require that you complete them to competency standard of 100%

Do I get the results at the conclusion of the assessment?

You will receive the results as you progress through the course, and once competent, you will receive an original certificate which you then take into a licencing agent to have included on your licence.

If I have done the assessment for fatigue management, worktime rule and log books (unit 24089) before, will I need to complete it again?

No, you wont be required to re-sit the assessment or attend the 5 hour workshop. However, if you completed this more than 12 months ago you will need to provide 7 current (i.e. Less than 12 months old) consecutive days of logbook pages OR complete any of the approved log books scenarios provided by Triple A.

Roughly how long does it take to complete a Triple A course?

People tend to take 2-4 weeks to complete the entire licencing process for a class 2,4 or 5. Depending on an individuals requirements, abilities and availability, this could be done sooner.

Who and where are the driver licencing agencies?

VTNZ Adelaide Rd Newtown or Seaview Lower Hutt, **AA** centres, **VINZ** Parliament St Lower Hutt

Do I have to provide a truck for my assessments?

No, the cost of truck hire is incorporated into your fees. However if you have access to the appropriate class of truck to use for your assessments you are more than welcome to do so and we will adjust your fees accordingly.

What costs are involved?

Class 2 **\$620.00 including GST**

This includes the cost of the course, all materials/handbooks
And truck usage.

Additional fees charged by the licencing agency:

| | |
|-----------------------------|----------------|
| Learners Licence | \$39.30 |
| Class 2 licence lodging fee | \$44.00 |

Class 4 **\$720.00 including GST**

This includes the cost of the course, all materials/handbooks and truck usage.

Additional fees charged by the licencing agency:

| | |
|-----------------------------|----------------|
| Learners Licence | \$39.30 |
| Class 2 licence lodging fee | \$44.00 |

Class 5 **\$745.00 including GST**

This includes the cost of the course, all materials/handbooks and truck usage.

Additional fees charged by the licencing agency:

| | |
|-----------------------------|----------------|
| Learners Licence | \$39.30 |
| Class 2 licence lodging fee | \$44.00 |

Proof of New Zealand residency will be required for all above prices to apply; If you are a not a New Zealand Citizen or permanent resident please contact Triple "A" for a price.

We welcome enquiries from companies and can structure special packages for your specific needs.

Extra lessons if required are \$95 p/h

Re-sit fees:

theory assessments per unit standard questionnaire is \$50.00

5 day logbook scenario is \$50.00

practical assessment is \$150.00

Deposits and fees paid will be held for a period of 3 months. If not used within that time, then new course fees will apply.

Refunds

On request for cancellation of an assessment, 80% of the original associated fee paid will be refunded. The cancellation request must be made and within the 3 month fee validity period and 5 or more working days before the scheduled sitting date. No refund will be made otherwise

IMPORTANT

Should you have any questions or be unsure of any of the procedures of obtaining either a class 2, 4 or 5 Licence please contact Sarah immediately on:

021 478103

For bookings for practice drives or assessments (these can be done by appointment, during normal working hours) please contact our office on:

04 478 9876

Rights of appeal

If for any reason you are unhappy with any part of the assessment outcome, there is an appeals process available to you. Please don't hesitate to discuss any concerns with us re this process.

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